

## REQUEST FOR SUBORDINATION OF LIEN



The following items must be submitted for processing:

1. Request for Subordination of Lien form.
2. Copy of Title Commitment current within 90 days  
**showing recorded lien to be subordinated.**
3. A copy of appraisal current within last 12 months is required.
4. Original **drafted** subordination agreement. (We do not draft our own.)  
*(Former City-County FCU loans list beneficiary verbiage as:  
Wings Financial Credit Union Successor by merger of  
City-County Federal Credit Union)*
5. A check in the amount of \$250.00 made payable to Wings Financial CU.

**Please allow ten (10 business days for processing).**

SEND TO:

Wings Financial Credit Union  
Attn: Home Equity Processors  
14985 Glazier Ave, Ste 100  
Apple Valley, MN 55124-7440  
Or email to: HomeEquity@wingsfinancial.com

### LOAN/ INSTITUTION INFORMATION

Name of Member(s)		
Member(s) Account Number or Social Security Number		
Address of Property		
Amount of New 1st Mortgage \$	Amt of Existing 1st Mortgage \$	Appraised Value \$
LTV (Loan to Value)	Date of Closing	Cash Out <input type="checkbox"/> No Cash Out <input type="checkbox"/>
Financial Institution to which Wings Financial CU will be subordinating (Full Legal Name):		

### DELIVERY ADDRESS OF SUBORDINATION:

Company/ Institution			
Attention			
Street	City	State	Zip
Phone Number	Fax Number	Email	
Overnight Carrier: (please check one) <input type="checkbox"/> FEDEX <input type="checkbox"/> UPS			
Label must be included for return or will be sent regular mail			

### LOAN OFFICER INFORMATION

Name of Loan Officer	Phone	Fax
Response from Consumer Loan Ops: (To Be Completed by Wings Financial CU)		
<input type="checkbox"/> Request Approved <input type="checkbox"/> Request Denied		
Approved by:	Date:	